



Malabar Regional Co-operative Milk Producers' Union Limited

Head Office, Kunnamangalam, Kozhikode 673571, Kerala,

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MDP/SKPM/2017-18/107

06.06.2017

TENDER NOTICE

Sealed tenders are invited from experienced Garden Contractors to carry out Developing of campus (Gardening) of Milma, Malayora Dairy, Sreekandapuram and to carry out maintenance for one year from the date of completion of works, as per the terms and conditions mentioned below.

The tender forms with detailed terms and conditions are available from the Office of Malayora Dairy Project Office, Kaithapram (PO), Madambam, Sreekandapuram free of cost or the same can be downloaded from our website www.malabarmilma.com. The tenders should be submitted along with EMD of Rs.5,000/- in the form of crossed Demand Draft drawn in favour of The Managing Director, MRCMPU Ltd, Kozhikode, payable at Kozhikode.

Bid Reference	MDP/SKPM/2017-18/107
Issue of tender form	From 07.06.2017 onwards (10.AM to 3.00 PM on all working days) and till 22.06.2017, 11 AM
Amount of Bid Security.	Rs.5,000/- (Rupees Five Thousand only). (DD in favor of M.D, MRCMPU Ltd Payable at Kozhikode, (Calicut) Kerala)
Last date and time of submission of Bids	22.06.2017, 13.00 Hrs
Place of Opening	Malayora Dairy Project Office, Kaithapram (PO), Madambam, Sreekandapuram
Date & Time of opening of bids.	22.06.2017, 14.30 Hrs
Details of work	Enclosed.

The Malabar Regional Co-operative Milk Producer's Union shall not take the responsibility for any delay in receipt of the bidding document if it is sent by post.

Place: Kozhikode

Date: 06.06.2017

Managing Director i/c

TERMS AND CONDITIONS

1. Eligibility Criteria:

- a. The bidder should be in the field of developing garden and landscaping works for a minimum period of three years at the time of bid opening in the same name and style.
- b. The Contractor should have valid PF registration, ESI/workman compensation registration, PAN number of Income Tax Department, independent code number under ESI and EPF Act etc.

2. Submission of tenders:

- 2.1 The bidder may quote his lowest amount for each work in the schedule attached in tender submission form. The rate quoted should be inclusive of all taxes and duties. He should also attach this tender document with his offer after signing at the bottom of each page as a token of acceptance of the terms and conditions and specification.
- 2.2 The tenderer shall remit the EMD (in a separate cover) along with the tender in the form of Demand Draft, drawn in favor of the Managing Director, MRCMPU Ltd., payable at Kozhikode, Calicut, Kerala.
- 2.3 The cover containing the tender should be super-scribed the tender reference and **“TENDER FOR DEVELOPMENT OF GARDEN AT MALAYORA DAIRY”**. Details of work are enclosed.

3. Scope of work:-

- a) Approximate area to be developed is as under:-
 1. Planting with Mexican grass = 1500 m².
 2. Planting with Buffalo grass = 250 m².
 3. Doing maintenance of 1000 m² Lawn and plants already done at Malayora dairy premises.
- b) Contractor should design the layout of garden suitably and same shall get approved by the Senior Manager (Projects), MRCMPUL, Kozhikkode before starting the development work.
- c) Before developing the garden, the proposed area should be cleaned and the upper scalp up to a depth of 15 cm should be removed and shifted away up to a distance of 150m from the boundary of the cleaned area.
- d) The proposed area should be leveled and landscaped before starting the work.
- e) Free maintenance of the garden in all respect for one year from the date of completion of works will be the responsibility of the contractor. Required fertilizing (monthly twice), pesticide application, de-weeding, shaping and trimming of lawn etc. for the proper maintenance of the garden to be done by the contractor on free of cost during this period.
- f) Minimum requirement of manpower for the maintenance per day shall be 2Nos. However during exigency the contractor shall provide more manpower as per requirement.
- g) EIC, Malayora Dairy Project will arrange required water source within 150 meter from the area of work. Pumping, storing and necessary watering arrangements will be under the scope of contractor.

- h) Earth required is available in the site. Milma scope is limited to supplying of required earth in trucks at the work premises.

4. Time of completion:-

Planting works should be started within 15 days on receipt of the work order and completed in all respect within 30 days from the date of receipt of work order.

5. Payment Terms:-

1. 30% of the contract amount will be released on successful and satisfactory completion of earth works.
2. 50% of the contract amount after successful and satisfactory completion of installation of lawn.
3. Balance 20% will be released after free maintenance period of one year from the date of completion of works of the garden in full.
4. Statutory deductions will be applicable towards income tax, ESI and works contract tax as per prevailing rules of the Government

6. General terms and conditions:-

1. Area of lawn (Mexican grass and Buffalo grass) indicated in the schedule is notional. Quantity may slightly vary according to site requirement.
2. Payment will be effected for the actual quantity of work carried out.
3. Mexican grass, Buffalo grass and seedlings etc supplied should be of high quality and free from damages/infections.
4. Workmen employed should be competent enough to carry out such works.
5. Contractor should provide all materials, tools and accessories required for carrying the work. Keeping them in safe custody also will be the responsibility of the contractor.
6. Working time should be in between 7AM to 6PM. Workmen engaged should the leave the dairy premises by 6PM. No accommodation will be allowed for the workmen at site.
7. The Contractor's employees working in the Dairy shall perform their duties in a disciplined manner and should not behave in any manner detrimental to the smooth functioning of the routine activities in Dairy.
8. Safety and security of workmen engaged, materials & tools supplied will be the responsibility of the contractor. MRCMPU Ltd shall not be liable for any claims/compensation on any account.
9. The Contractor shall not be eligible for any payment other than the amount mentioned in the work order.
10. The personnel employed by the Contractor shall be above 18 years and below 58 years of age and must be well-disciplined and medically fit and technically skilled to carry out the specified jobs.

11. The Contractor shall make periodical and/or surprise checks to supervise the performance and turn out of the contract personnel provided by him.
12. The Contractor shall not assign or sublet the work in full or part to any other sub contractor without consent of Milma authorities.
13. The contractor shall indemnify MRCMPU Ltd against all claims which may arise under the under noted Acts.
 - a. The Minimum Wages Act, 1948.
 - b. The Workman's Compensation Act, 1923.
 - c. The Payment of wages Act, 1963.
 - d. The Payment of Bonus Act, 1965.
 - e. The Contract Labour (Regulation & Abolition) Act, 1970 and the rules framed there under.
 - f. E.S.I Act 1948.
 - g. Inter-State Migrant (Regulation of Employment and Condition of Service) Act. 1979.
 - h. The Employees Provident Fund and Miscellaneous Provisions Act, 1952.

AND

Any other Acts or Statute not here in above specifically mentioned having bearing over engagement of workers directly or indirectly for execution of work.

14. Any amount payable to MRCMPU Ltd arising out of this contract on above account will be recovered from the amounts payable to the contractor by MRCMPU Ltd.
15. The Contractor shall execute an agreement in non-judicial stamp paper worth Rs.500/- and remit a security deposit of **Rs.10,000** (Rupees Ten thousand only). The security amount will be released after satisfactory completion of the contract period and free maintenance term. No interest shall be paid on the security deposit amount.
16. Either party can terminate the agreement during the operative period by giving three months notice in writing to the other party.

Managing Director i/c

Tender submission form:-

No	Work to be carried out	Unit	Qty	Supply Rate per unit (Rs)	Installation Rate per Unit (Rs)	Total cost (Rs)	Total Installation Charge (Rs)	Total Amount (Rs)
1	Developing of new area, which include making free from weeds and, debris, pulverizing, leveling, landscaping, manuring & planting with Mexican grass.	m ²	1500					
2	Developing of new area, which include make free from weeds, debris, pulverizing, leveling, landscaping, manuring & planting with Buffalo grass.	m ²	250					
	Doing maintenance of 1000 m ² Lawn and plants already done at Malayora dairy premasis.	m ²	1000					
	Total amount							

Total amount in words:-

Declaration:-

EMD - D.D No/Receipt No	Name of Bank	Date	Amount(Rs.)
Certified that I have read the terms and conditions of the Tender Notice No. MDP/SKPM/2017-18/107 dated 06.06.2017 and agree to the same.			
Name of the Tenderer			
Address of the Tenderer			
Phone No: with STD Code			
Mobile Phone No:			
Signature of the Tenderer with Date			